

## Accounting and Finance

Student: \_\_\_\_\_ Phone: \_\_\_\_\_

Student ID: \_\_\_\_\_ Advisor: \_\_\_\_\_

### Associate in Applied Science- Accounting and Finance Degree A25800

#### Course Requirements and Suggested Sequence

<b>First Semester (fall)</b>	<u><b>Co-Req/Prerequisites</b></u>	<u><b>Class</b></u>	<u><b>Credit</b></u>
___ACA 111 or <b>122 College Student Success</b>		2	1
___ <b>ACC 120 Principles of Financial Accounting</b>		3/2	4
___ <b>BUS 110 Introduction to Business</b> <sup>3</sup>		3	3
___ <b>MAT 143 Quantitative Literacy</b>	BSP 4003/BSP 4002	3	3
___ <b>ENG 111 Writing &amp; Inquiry</b>	ENG 011/BSP 4002	3	3
___ <b>CIS 110 Intro to Computers</b>		2/2	3

Total Hours            17

#### Second Semester (spring)

___ <b>ENG 112 Writing/Research in the Disciplines</b>	ENG 111	3	3
___ <b>ACC 121 Principles of Managerial Accounting</b>	ACC 120	3/2	4
___Humanities/Fine Arts Elective		3	3
___ACC 140 Payroll Accounting <sup>3,4</sup>	ACC 115 or ACC 120	1/3	2
___BAF 131 Fundamentals of Lending <sup>3</sup>	ACC 120	3	3
___CTS 130 Spreadsheet Applications		2/2	3

Total Hours            18

#### Third Semester (fall)

___BAF 110 Principles of Banking <sup>3</sup>		3	3
___ACC 131 Federal Income Taxes <sup>2,3,4</sup>		2/2	3
___ <b>ECO 251* Principles of Microeconomics</b>		3	3
___ <b>BUS 115 Business Law I</b>		3	3
___ACC 220 Intermediate Accounting	ACC 120	3/2	4

Total Hours            16

#### Fourth Semester (spring)

___Social Science Elective		3	3
___BUS 125 Personal Finance		3	3
___BUS 137 Principles of Management		3	3
___MKT 120 Principles of Marketing		3	3
___ACC 150 Accounting Software Applications <sup>3,4</sup>	ACC 115 or ACC 120	1/3	2

Total Hours            14

TOTAL DEGREE HOURS            65

**Bolded Courses are Transferable.**

*Approved Elective List: ACC, BAF 110/131, BUS 125/137/139/153/260, ECO, MKT 120, OST 136/236, SPA, LDR*

<sup>1</sup> Students are required to take either ECO 251 or ECO 252 to fill the Economics Requirement. Students are recommended to take both.

<sup>2</sup> ACC 130 may be substituted for ACC 131 when offered.

<sup>3</sup> General Accounting & Finance = 9 hours from ACC 130, ACC 131, ACC 140, ACC 150, BAF 110, BAF 131, BUS 110

<sup>4</sup> Accounting=ACC 220, ACC 140 OR ACC 150, ACC 131

**Accounting and Finance Diploma D25800****Course Requirements and Suggested Sequence**

<b>First Semester (fall)</b>	<b><u>Co-Req/Prerequisites</u></b>	<b><u>Class</u></b>	<b><u>Credit</u></b>
___ACA 111 or 122 College Student Success		2	1
___BUS 115 Business Law I		3	3
___ACC 120 Principles of Financial Accounting		3/2	4
___BUS 110 Introduction to Business		3	3
___ENG 111 Writing & Inquiry	ENG 011/BSP 4002	3	3

Total Hours 14

**Second Semester (spring)**

___ACC 121 Principles of Managerial Accounting	ACC 120	3/2	4
___BUS 125 Personal Finance		3	3
___ACC 150 Accounting Software Applications	ACC 115 or ACC 120	1/3	2
___ACC 131 Federal Income Taxes		2/2	3

Total Hours 12

**Third Semester (fall)**

___CIS 110 Intro to Computers		2/2	3
___ACC 140 Payroll Accounting	ACC 115 or ACC 120	1/3	2
___MAT 143 Quantitative Literacy	BSP 4003/BSP 4002	3	3
___ACC 220 Intermediate Accounting	ACC 120	3/2	4

Total Hours 12

TOTAL DIPLOMA HOURS 38

## **Accounting and Finance Certificate C25800**

### **Course Requirements and Suggested Sequence**

#### **First Semester (fall)**

	<u>Prerequisites</u>	<u>Class</u>	<u>Credit</u>
___ <b>ACC 120 Principles of Financial Accounting</b>		3/2	4
___ ACC 131 Federal Income Taxes		2/2	3
___ <b>CIS 110 Intro to Computers</b>		2/2	3

Total Hours            10

#### **Second Semester (spring)**

___ <b>ACC 121 Principles of Managerial Accounting</b>	ACC 120	3/2	4
___ ACC 140 Payroll Accounting	ACC 115 or ACC 120	1/3	2
___ ACC 150 Accounting Software Applications	ACC 115 or ACC 120	1/3	2

Total Hours            8

**TOTAL CERTIFICATE HOURS            18**

## **Bookkeeping Certificate C25800B**

### **Course Requirements and Suggested Sequence**

#### **First Semester (fall)**

\_\_\_ ACC 120 Principles of Financial Accounting

\_\_\_ BUS 115 Business Law I

#### **Prerequisites**

#### **Class**

#### **Credit**

3/2

4

3

3

Total Hours            7

#### **Second Semester (spring)**

\_\_\_ ACC 150 Accounting Software Applications    ACC 120

\_\_\_ CIS 110 Intro to Computers

\_\_\_ ACC 180 Practices in Bookkeeping            ACC 120

1/3

2

2/2

3

3

3

Total Hours            8

TOTAL CERTIFICATE HOURS                    15

**Payroll Accounting Certificate C25800C**

**Course Requirements and Suggested Sequence**

**First Semester (fall)**

	<u>Prerequisites</u>	<u>Class</u>	<u>Credit</u>
___ACC 120 Principles of Financial Accounting		3/2	4
___ACC 131 Federal Income Taxes <sup>2,3,4</sup>		2/2	3
___BUS 153 Human Resources Management		3	3

Total Hours 10

**Second Semester (spring)**

___ACC 140 Payroll Accounting <sup>3,4</sup>	ACC 115 or ACC 120	1/3	2
___ACC 150 Accounting Software Applications	ACC 120	3/2	2
___CTS 130 Spreadsheet Applications		2/2	3

Total Hours 7

TOTAL CERTIFICATE HOURS 17